

CITYCENTERDC PRE-SOLICITATION WORKSHOP

Wednesday, September 8, 2010

Embassy Suites Hotel
900 10th Street NW
Washington, DC 20001

AGENDA

SESSION ONE: 8:30 AM to 10:30 AM

***Exterior and M/E/P Trades**

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| 1. Welcome and Introductions | Howard Riker, Hines
Jason Jacobson, Archstone |
| 2. Contracting Opportunities/Bid Schedule | Matt Haas, Clark/Smoot |
| 3. Requirements for Bidding | Wesley Stith, Clark/Smoot |
| 4. Questions and Answers | |
| 5. Resource Sessions on Various Trade Packages | *Breakout Rooms |

Networking

LUNCH SESSION 11:30 AM TO 1:00 PM

***All Trades – Pre-Registration Required**

Topic: CBE Joint Venture Requirements

Presenter: Lee Smith, Director
Department of Small and Local Business Development

Lunch: 11:30 am to 12:00pm

Panel Discussion: 12:00 pm to 1:00pm

Welcome and Introductions: Chrystal Stowe, Clark/Smoot

Panel will discuss:

- Completing your CBE Joint Venture Application - what's required.
- Developing the Joint Venture's business plan - why is the plan so important.
- Avoiding the most common mistakes made in the CBE Joint Venture Application process.
- What happens after you submit your CBE Joint Venture Application and how long it will take for your Application to be approved.

SESSION TWO:**1:30 PM to 3:30 PM*****Finish and Specialty Trades**

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